



Kids on Key  
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## **KIDS ON KEY ZOOM SAFE PRACTISES POLICY FOR ONLINE LESSONS 2020**

A parent or guardian must always be in the same house/building with the student during the time of the online session and within earshot of the session, but are not to be on camera. This is to ensure that teachers can engage with students in a safe and secure environment.

Teachers will always use a private meeting with a personal password to avoid unauthorised access.

Zoom meetings will also be locked during each session as an added safety precaution.

Students will be asked to leave at the conclusion of the session before the trainer shuts down the room.

Students are to be dressed appropriately for class, as the video conference room is a class and the same school behaviour and discipline policies apply to this environment.

The record function will only be used with prior permission from parents and children.